

City of Los Angeles • Department of Recreation and Parks  
**CHEVY CHASE RECREATION CENTER**  
4165 Chevy Chase Drive, Los Angeles, CA 90039  
Phone: 818-550-1453  
Email: [chevychase.recreationcenter@lacity.org](mailto:chevychase.recreationcenter@lacity.org)  
Recreation Instructor (5 positions)

**Available Hours:** Up to 20 hours per week  
Various shifts Monday-Saturday, 10:00am-7:00pm  
Hours are not guaranteed and based on program enrollment  
Availability for all 8 weeks of programming

**Job Description:** Provide instruction in various specialized areas such as: Skateboarding, Dance, Tumbling, Gymnastics, Yoga, Physical Fitness Activities, Sports, Tennis, for youth ages 3-17.

**Responsibilities:**

- Greet parents and youth during check in and/or check out
- Facilitate and supervise youth physical fitness, Dance, Gymnastics, Skateboarding and sports activities in a recreation center setting
- Have reliable transportation
- Support the Recreation Coordinator and/or Director in maintaining a consistent program schedule for 8 weeks
- Ability to teach youth effectively in a positive environment
- Exercise good judgment, courtesy, and tact with parents, the public, staff, and other agencies
- Employ methods that instill safety of each participant and be able to apply Recreation & Parks policy and procedures daily

**Qualifications:**

- Experience in instructing and/or implementing instructions in one or more physical fitness activities and or sports
- Experience working with a group of 10 children, ages 3-17 years old, preferred
- Strong customer service and communication skills preferred
- Actively lead children and work independently, as well as collaboratively, as needed
- Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor
- Ability to participate in all Coaching activities including walking, standing and demonstration of event skills which may include running and jumping, squatting, kneeling, lifting/carrying at least 20 lbs.
- Ability to have exposure to the sun for 3 or more hours at a time
- Willingness to follow directions, be on time, and reliable

**To Apply Send Resume To:** Luz Perez, Facility Director  
Email: [luz.perez@lacity.org](mailto:luz.perez@lacity.org)

**Last Day to Apply: November 22, 2023**

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:  
[https://clkrep.lacity.org/onlinedocs/2021/21-0921\\_ord\\_187134\\_8-24-21.pdf](https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf)