

# DAVID M. GONZALES RECREATION CENTER

10943 Herrick Ave, Pacoima, CA 91331 • Phone: (818) 899-1950

## RECREATION AIDE (SUMMER CAMP COUNSELOR)

\$15.00 / per hour

*(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)*

### Available Hours

Up to 30 per week between Mondays – Fridays 9am-9pm; hours may vary depending on the needs of the program.

### Description of Duties

Under the general supervision of Recreation Staff, staff would create a high quality, fun experience for every camper ages 5-12 years old. Duties include but are not limited to:

- Organizing individual or group activities;
- Supervising children and leading children in creative activities ranging from singing camp songs, indoor and outdoor games, special events, arts and crafts, hikes, and field trips; dress up for special events and participate in special event activities;
- Set-up and tear down games and activities.
- Complete light administrative work.
- Ensure the safety, well-being, and personal growth of campers
- Be an active, supportive member of the Day Camp team.
- Problem solve through situations and seek assistance when necessary, follow directions, follow camp objectives, rules, policies, and guidelines, work to ensure all youth are comfortable, safe and included, and perform other duties as assigned.

### Qualifications

- Must be 14 – 17 years old
- Maintain safety standards and procedures
- Know how to swim.
- Available to work from June 10 – August 16, 2022, and any hours of camp operations. Available for pre camp trainings and/or meetings.
- Punctual and reliable.
- CPR and First Aid preferred
- Able to teach a variety of ages and skill levels and be able to plan, organize and lead activities in a proficient manner.
- Have an ability to establish and maintain an effective professional relationship with students, the public, community groups, staff and other relevant agencies.
- Adhere to and apply Recreation and Parks policies and procedures daily.

### To Apply

Please send your resume:

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| Drop off/mail to:<br><b>David M. Gonzales RC</b><br>Attn: Park Director<br>10943 Herrick Ave, Pacoima, CA 91331 | E-mail to:<br><a href="mailto:Jazmin.Hurtado@lacity.org">Jazmin.Hurtado@lacity.org</a> and<br><a href="mailto:Darlene.Moran@lacity.org">Darlene.Moran@lacity.org</a><br><b>Subject:</b> DMG Recreation Assistant- NEW APPLICATION |
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**Last Day to Apply:** March 30, 2022