

El Sereno Recreation Complex

Recreation Center: 4721 Klamath St. Los Angeles, CA 90032 / Office: (323) 225-3517

Senior Center: 4818 Klamath Pl. Los Angeles, CA 90032 / Office: (323) 222-2040

Richard Alatorre Pool: 4721 Klamath St. Los Angeles, CA 90032 / Office: (323) 276-3042

Email: Elsereno.recreationcenter@lacity.org

RECREATION ASSISTANT (Sports Official)

AVAILABLE HOURS: Hours vary. Must be available to work 0-5 hours per week, Monday-Saturday, 8:00 a.m.-9:30 p.m. (as needed), and all game and tournament days.

DESCRIPTION OF DUTIES: Must have a minimum of 2 years of officiating experience. A Recreation Assistant is responsible for planning, implementing, leading and supervising sports activities and working directly with the Recreation Coordinator and Senior Recreation Director. Attend all planned program trainings and meetings; communicating effectively with players, patrons, volunteers and staff; the ability to effectively communicate orally and in writing; provide a safe and positive experience; successfully supervising players, coaches and patrons at all times. Recreation Assistant must demonstrate effective leadership and officiating rules in basketball, softball, baseball, volleyball, football; enable youth in developing positive skills; providing a safe, inclusive environment and experience. Recreation Assistant must have experience working with children with disabilities.

QUALIFICATIONS: Recreation Assistant must provide a current resume with references, and pertinent proof of certifications. Recreation Assistant must be certified to officiate high school sports and be knowledgeable of updated rules in the following sports: basketball, softball, baseball, volleyball, football. Recreation Assistant must be able to work scheduled game and tournament days, and attend all mandatory trainings (specific dates and times TBA). Recreation Assistant must have prior experience with officiating; knowledge of all current rules; ability to work effectively and positively with people; ability to work in a fast-paced environment and efficiently multi-task; ability to be punctual, dependable, and participate effectively with other staff.

TO APPLY PLEASE EMAIL RESUME TO:

Juan Guzman, Senior Recreation Director

Juan.l.guzman@lacity.org

Office: 323-225-3517

LAST DAY TO APPLY: Thursday, March 5th, 2020