

**CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS**



Griffith Observatory

2800 East Observatory Road, Los Angeles, CA 90027

Museum Guide

Salary: \$17.53 per Hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

Observatory Museum Guides are part-time, at-will employees of the City of Los Angeles, Department of Recreation and Parks, who work at Griffith Observatory. The Observatory is open to the public 12:00 noon – 10:00 p.m. on most weekdays (except Monday) and 10:00 a.m.–10:00 p.m. on weekend days (Saturday-Sunday).

Available hours:

- 10 to 20 hours per week on average based on schedule and shift availability. Hours will vary.
- The Observatory is closed to the public on Mondays, but some activities and special events are scheduled for Mondays.
- The in-person Observatory School Program is conducted most Wednesday – Friday mornings during the school year, 9:30 a.m. – 12:00 noon. School programs shifts are 8:30 a.m. to 12:30 p.m.

Description of Duties:

- Interprets astronomical information for the general public.
- Explains exhibits related to observing, astronomy, and related sciences and answers questions related to the Observatory, astronomy, space, and related sciences.
- May be asked to run equipment in the Leonard Nimoy Event Horizon Theater, and to start, stop, and introduce video programs in the theater.
- Safeguards exhibits.
- May provide astronomical information to, and lead tours for, school students participating in the Observatory School Program.

Qualifications:

- **Completion of 12 semester units or 18 quarter units in a recognized college or university in architecture, history, physics, chemistry, biology, astronomy, zoology or a related field is required.**
- Six months experience performing work in the above fields may be substituted for the required education.
- Possess outstanding oral communications skills, excellent customer services skills, and a willingness to work with the public.

To Apply: Send cover letter and resume to: Dr. David Reitzel, Astronomical Lecturer
goguide01@gmail.com (PREFERRED) or 213-473-0816 (fax)

Deadline date to apply: Open until sufficient applications are received.

An Equal Employment Opportunity Employer

As a covered entity under Title II of the American with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.