City of Los Angeles Department of Recreation and Parks  
Hollywood Recreation Center  
1122 Cole Ave  
Los Angeles Ca 90038  
3234676847  

RECREATION ASSISTANT  
Positions available: 1  

Available Hours:  
Mondays, Wednesdays 5:30 pm to 7:30 pm & Saturdays 10:00 am to 1:00 pm  

Job Description: Under the general supervision of Full-Time Staff, the Recreation Assistant will be responsible for and not limited to coaching, instruction, motivation and safety of all youth at games and practices in all sports.  

Duties and Qualifications:  
- Ability to move, carry and set-up sports equipment, and other supplies as needed.  
- Excellent knowledge of sports such as basketball, volleyball, baseball, and soccer  
- Previous coaching experience with children and youth is required  
- Ability to walk, lift, carry and stand for long periods of time  
- Enthusiastic, polite, strong customer service skills  
- Responsible, reliable and professional  
- Strong and hardworking, excellent work ethic  
- Ability to enforce and support City policy, procedure, guidelines, rules and trainings  
- Ability to multi-task, self-motivate and work independently  
- Possess strong organizational skills  
- Recreation and Parks van training preferred  
- Computer skills highly desired  

To Apply:  
Send Resume:  
Hollywood Recreation Center  
1122 Cole Ave  
Los Angeles Ca 90038  
(323) 467-6847  
Attn: Fredrik Matevossian  

Last Day to Apply: March 16th 2020