



CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS

LANARK RECREATION CENTER

21816 Lanark Street, Canoga Park, CA 91304

(818) 883-1503

RECREATION AIDE

Available Hours: 0-20 hours per week depending on needs of program.

Must be 16-17 yrs. old to apply.

Description of Duties:

Under the general supervision of Recreation Staff, aides would assist with creating a fun experience for every participant. Responsibilities include assisting with activities, providing supplemental supervision, assisting with setup and breakdown of activities, and helping children with all aspects of sports leagues and camps. Staff are required to ensure the safety, well-being, and personal growth of the children.

Sports and Classes:

Under the general supervision of Recreation Staff, aides would assist with creating a high-quality, fun experience for every child. Would assist with seasonal sports in the areas of field prepping, special events, evaluations, games, practices, etc. Under general supervision, aides would assist with enhancing sports and fitness classes by demonstrating drills, preparing equipment, communicating with participants, and ensuring all safety protocols are being followed.

Qualifications:

- Skilled and trained in the area(s) mentioned above. (Minimum of 1-2 years' experience preferred). Must be punctual, reliable and committed to the above mentioned schedule.
- Ability to teach a variety of ages and skill levels and be able to plan, organize and assist with leading classes proficiently.
- Ability to employ methods that ensure the safety of all participants.
- Possess a kind and nurturing manner and be able to inspire and motivate students.
- Ability to establish and maintain an effective professional relationship with students, parents, the public, community groups, staff, and other relevant agencies.
- Adhere to and apply to Recreation and Parks policies and procedures daily.

To Apply: Send resume to Jeremy Aldridge
Email: Jeremy.Aldridge@lacity.org

Last Day to Apply: April 17th, 2025