



CITY OF LOS ANGELES • DEPARTMENT OF RECREATION AND PARKS

NORTHRIDGE RECREATION CENTER

18300 Lemarsh Street Northridge CA 91325

(818) 349-0535

rap.northridgerc@lacity.org



Recreation Assistant – Senior Day Camp Counselor

Job Description: Looking for responsible, outgoing, enthusiastic, and dedicated Camp Counselors who have a passion for working with children between the ages of 3-13 years. Camp counselors must be able to supervise large groups of children in addition to completing all programmed activities and filler activities during free-time.

Available Hours: 0-40 hours; will vary daily and weekly depending on enrollment.

Required Availability:

- June 12: Mandatory Staff Orientation
- June 13: Mandatory All Staff Training
- June 13-August 14, 2020 (Must be available Monday-Friday; 7:15 am-6:15 pm)

Description of Duties:

Assist full-time recreation staff in the delivery of recreational activities or programs in a day camp or sports camp setting. Duties may include but are not limited to:

- Producing, leading, and implementing age appropriate individual or group activities.
- Supervising large groups of children.
- Leading and participating in creative activities ranging from singing camp songs, indoor and outdoor games, special events, arts and crafts, science, drama, cooking, swimming, water activities, sports, hikes, and field trips.
- Dress up for special events and participate in special event activities.
- Clean up and set-up and tear down games and activities.
- Must have experience working with children ages 3-13 years old in a camp environment similar to Kamp Kaleidoscope.
- Must maintain safety standards and procedures, problem solve through situations and seek assistance when necessary, follow directions, follow camp objectives, rules, policies, and guidelines, work to ensure all youth are comfortable, safe and included, and perform other duties as assigned.

This position requires active participation in all aspects of the program including the ability to stand for prolonged periods, walk long distances, frequent bending and crouching, lifting equipment up to 45 pounds, and withstand daily exposure to the sun, heat, and cold weather.

Job Requirements:

- Must attend required staff orientation and training
- Ability to swim is desirable.
- Experience working with children ages 3-13 years in a structured environment is desirable.
- Must be able to implement planned activities and create activities / group games when necessary
- Must have an open schedule and be able to work during the above listed dates.

To Apply: Send resumes to and apply with:

Kristen Demmerle c/o
Northridge Recreation Center
18300 Lemarsh St.
Northridge, CA 91325
E-mail: Kristen.Demmerle@lacity.org
Phone: (818) 349-0535

**Resumes will only be accepted if you meet the full qualifications and requirements for this position.

Last Day to Apply: April 15, 2020 or until position is filled