



PECK PARK COMMUNITY CENTER

**RECREATION AIDE**  
**SPORTS/AFTER SCHOOL PROGRAM (ASC)/YEAR-ROUND CAMPS**

**AVAILABLE HOURS:** Monday-Saturday/Up to 15-20 Hours/Schedule Varies

**DESCRIPTION OF DUTIES:** Under supervision of Recreation Staff

- Exercise proper program safety practices and procedures while carrying out recreational program goals
- Assist part-time recreation staff in planning, leading and supervising sports, ASC and camp activities and events
- Ensure safety and care while supervising children
- Set-up and breakdown of sports, ASC, and camp activities
- Attend meetings and training sessions as required
- Build and maintain positive working relationships with co-workers and the public using principles of good customer service
- Communicates effectively verbally and in writing

**QUALIFICATIONS:**

- Experience working with children ages 5-12 is a plus
- Ability to swim ideal
- Punctual and reliable
- Ability to demonstrate initiative and resourcefulness highly preferred
- CPR and First Aid certified (training will be provided)

**TO APPLY:** Fax or send resume to:

Briseli Borquez

[peckpark.recreationcenter@lacity.org](mailto:peckpark.recreationcenter@lacity.org)

**LAST DAY TO APPLY:** May 10, 2022

**\*Only selected applicants will be scheduled for an interview**