

Penmar Recreation Center

1341 Lake St. Venice, CA. 90291
310-396-8735

Recreation Aide

Jr. Day Camp Counselor

Available Hours: 0 – 20 hours per week
June 13 thru August 12
Various shifts Monday-Friday, 7:00 am – 1:00 pm or 12:30-6:30 pm (6hrs)
Hours are not guaranteed and based on weekly enrollment
Availability all 9 weeks of camp preferred

Responsibilities:

1. Must agree to possible COVID testing and the following of ALL COVID protocols.
2. Must wear a face covering/mask and gloves at all times during work shift.
3. Will assist with setup, breakdown, and cleaning/sanitizing of outdoor camp needs; ex: canopies, tables, water coolers, and all games and activities.
4. Will assist with the serving of lunch and preparation/serving of snack(s).
5. Will sanitize all tables and chairs; equipment; craft supplies; cubbies; etc. after each use.
6. Set-up and sanitize areas used by campers rotating to/from activities.
7. Assist with preparation of daily craft kits.
8. Will assist Camp Counselors as needed; while remaining outside of a cohort – unless assigned to a specific cohort (ex: taking individual campers to the restroom, hand washing, etc.)
9. Must be able to function without a cell phone for extended periods of time.
10. Other assigned duties as assigned by Recreation Coordinator and/or Director ex: preparation of crafts, office work, errands.

Qualifications:

1. Ages 14 - 17
2. Must provide valid School Work Permit
3. Physically able to participate in all camp activities including walking and standing for long periods of time, squatting, kneeling, lifting/carrying at least 20lbs.
4. Know how to swim
5. Willingness and ability to work mainly outdoors and have exposure to the sun.
6. Able to follow directions, be on time, and reliable.
7. Experience working with children ages 5-12 is a plus.

Due Date: March 30, 2022

To apply, send resumes to:

Penmar.Recreationcenter@lacity.org

Attn: Camp Directors Breanna Marquez and Gabriela Munoz