

CITY OF LOS ANGELES • DEPARTMENT OF RECREATION AND PARKS

Penmar Recreation Center
1341 Lake St, Venice CA. 90291

RECREATION AIDE
Ages 14-17

5 Available positions

Available Hours

0-20 hours per week

Various shifts Monday-Friday, hours may vary between 7:00am to 6:00pm

Hours are not guaranteed and based on weekly enrollment

Must be available all 9 weeks of camp

Job Description / Duties

- Outgoing, enthusiastic, and proactive Recreation Aide
 - Assisting staff with group activities, while being creative and energetic.
 - Assisting staff in creative activities, including indoor and outdoor games, sports, special events, arts and crafts, singing, dancing, cooking, water play & field trips.
- Setup, breakdown, and cleaning/sanitizing of program needs; ex: canopies, tables, water coolers, and all games and activities.
- Assist staff in ensuring that all activities and programs are conducted in a safe, fun, and age appropriate learning environment, while on park grounds and on field trips.
- Other assigned duties as assigned by Camp Director, Recreation Coordinator and/or Facility Director (ex: preparation of crafts, office work, errands, etc.)

Qualifications

- Must provide a valid School Work Permit
- We are looking for outgoing creative people with a positive attitude and a strong work ethic.
- Experience working with children 5-12 years preferred.
- Must demonstrate patience when working with the children and professionalism when interacting with guardians and other staff.
- Rec Aides will need to lead by example and be positive role models.
- Ability to problem solve and communicate effectively with youth, co-workers, and supervisor.
- Ability to run and stand for long periods of time, squatting, kneeling and lifting/carrying at least 20 lbs.
- Must be able to follow directions, be on time, and reliable.
- Must be able to have fun and not be AFRAID OF BEING SILLY!!

To Apply

Send resume to: adan.pulido@lacity.org and Dylan.Thomas@lacity.org

Last Day to Apply: June 9, 2023

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf