

City of Los Angeles Department of Recreation and Parks  
PlayLA Program  
3900 Chevy Chase Dr.  
Los Angeles, CA 90039  
1-213-485-4841

**Recreation Instructor**  
PlayLA  
Archery Instructor

**Available Hours:** Up to 20 hours per week  
Various shifts Monday-Saturday, 10:00am-7:00pm  
Hours are not guaranteed and based on program enrollment  
Availability for all 8 weeks of program preferred

**Job Description:** Provide instructions in archery courses for youth ages 5-15

**Responsibilities:**

- Greet parents and youth during check in and/or check out
- Facilitate and supervise archery classes in a recreation center setting
- Have reliable transportation
- Support the Recreation Coordinator and/or Director in maintaining a consistent program schedule for 8 weeks and in some cases even culminating in a Mini-meet with other participating facilities
- Ability to teach youth effectively in a positive environment
- Must agree to following of ALL COVID protocols, must wear a face covering/mask at all times during work shift
- Must be able to set up an archery range according to USA Archery range safety guidelines
- Ability to manage and maintain a safe archery range
- Ability to effectively manage groups and individuals participating in archery activities, including the USA Archery Explore Archery program
- Teach beginner archery skills to a variety of youth athletes
- Set up archery equipment and repair equipment as necessary
- Ability to fit archers to appropriate equipment

**Qualifications:**

- Must be a current, certified USA Archery Level 1, or higher, certified Instructor in good standing (USA Archery Membership and U.S. Center for SafeSport Training preferred)
- Experience in instructing and/or implementing instructions in one or more physical fitness activities and sports
- Experience working with a group of 10 children, ages 5-15 years old, preferred
- Strong customer service and communication skills preferred

- Actively lead children and work independently, as well as collaboratively, as needed
- Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor
- Ability to participate in all Coaching activities including walking, standing and demonstration of event skills which may include running and jumping, squatting, kneeling, lifting/carrying at least 20 lbs.
- Ability to have exposure to the sun for 3 or more hours at a time
- Willingness to follow directions, be on time, and reliable

**To Apply:**

E-mail your resume to: [rap.universalplay@lacity.org](mailto:rap.universalplay@lacity.org)

Last Day to Apply: February 17, 2023