

City of Los Angeles
Department of Recreation and Parks
EXPO Center - Ralph M. Parsons
841 W. Martin Luther King Jr. Blvd.
Los Angeles, CA 90037

Position Available: Part-Time Cook I

An at – will employee of the Department of Recreation & Parks with 1040 hours per year.

Salary: \$17.22 per hour (The current salary range is subject to change)

Available Hours: 7:00am – 1:00pm as scheduled by the Child Care Director/Associate

- 10-30 hours per week (based on schedule and shift availability)
- Hours and reporting location may vary
- Must be available to work a flexible schedule

Description of Duties:

- Part-time cook prepares nutritionally balanced meals
- Plans monthly menus for am/pm snacks & lunch
- Cooks, prepares, seasons, and serves a wide variety of food to students
- Peels, washes, and trims vegetables, cuts and carves meats, set-up and prepares all food to insure meals are served on time
- Supervises kitchen personnel in use of steam kettles, pressure cookers, deep fryers, convection ovens, and other kitchen equipment
- Receives/inspects food and keeps routine records of refrigerator/freezer temperatures
- May bake bread, cake, and pastries
- Cleans and maintains kitchen facilities including washing dishes, cleaning the refrigerator/cabinets, and sweeping/mopping floors
- Assist with shopping/purchasing of food items from(Smart & Final)

Qualifications:

- Must be 18 years or older & have a high school diploma
- Current Certified Food Protection Manager certificate
- Kitchen methods and procedures for preparing, cooking, baking, and serving foods in large quantities
- A working knowledge of kitchen and dining room cleaning
- Experience: Two years or more
- Must possess a valid CA Driver License and be trained as a Van Driver within 30 days of accepting the position

Interested Applicants:

E-MAIL Cover Letter & Resume to: **meena.irani@lacity.org**

Meena Irani - Child Care Center Director II

Last Day to apply: Friday, March 27, 2020