

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS

**Barrington Recreation Center**

333 S. Barrington Avenue, Los Angeles, CA 90049

**(310) 476 - 4866**

**RECREATION ASSISTANT**

**Sports Clinics and Leagues:**

Available hours:

- Year Round ( Monday – Saturday )
- Hours will Vary ( up to 20 hours per week )

Job Description:

- Seeking a Candidate proficient in teaching sports clinics, coaching, and score keeping in sports leagues. Sport skill ability in one or more of the following sports preferred: Basketball, Soccer, Flag Football, T-Ball/ Baseball and Volleyball.

Qualifications:

- Experience in the above sports listed
- Working knowledge of rules, strategy, field/court dimensions and coaching
- Scorekeeping and/ or officiating abilities
- Ability to follow city policy and procedure in maintaining accurate registration and payment records of all participants.

Duties:

- Teach sport clinics to children 3-15 years old
- Prepare sequential , age –appropriate lesson plans for clinics and implement lesson plans in clinics
- Assist in preparing evaluations and drafts for age divisions , sport league evaluations, scheduling of games and practices, score keep and or officiate as needed and delegated
- On – going evaluations of game officials during game: mechanics, knowledge, control of game
- Assist in uniform distribution
- Custodial care of equipment and supplies associated with sports program
- Interact professionally with parents and participants
- Assistance in organization, implementation and supervision of the youth sports program, as directed by the coordinator and director
- Run and/or assist with keeping accurate check-in records to meet covid screening protocols prior to each class meeting, game/s or clinics.

**To Apply:**

**David.Ruiz@lacity.org**

**Send Resume to:**

Last Day to Apply:

November 12, 2021