RECREATION ASSISTANT
(4 positions)

Available Hours
5-20 hours per week, evenings and weekends; schedule may vary according to program schedule and demand.

Job Description
- Help supervise and assist the Facility Director in providing recreation activities for youth ages 3-15 years.
- Lead and supervise youth in, seasonal camps, afterschool programs and recreational sports leagues such as basketball, volleyball, softball, baseball, and soccer.
- Teach sport classes and coach, officiate, and set-up for various sports leagues.
- Utilize quality customer service skills and techniques.
- Exercise good judgment, courtesy, and tact with parents, the public, staff, and other agencies.
- Employ methods that instill safety of each participant and apply Recreation & Parks policy and procedures daily.
- Lead and organize activities professionally.

Qualifications
- Minimum 1-3 years of experience in the areas mentioned above.
- Should be able to control groups of pupils, motivate others, be patient, have good communication skills, have dedication and passion for the job, and work with various ages.
- Must be punctual and prepare.
- Possess a positive and encouraging attitude.
- Must be motivated with excellent customer service and computer skills.
- Must be able to communicate clearly, and concisely, orally and in writing.

To Apply
Send resume to Luz Perez, Facility Director
Email: luz.perez@lacity.org

Last Day to Apply May 26, 2021