RECREATION ASSISTANT
SENIOR CAMP COUNSELOR
(6 Positions)

Hours Available: Monday-Friday, 7:30am-6:00pm; 10 to 40 hours per week

JOB DESCRIPTION:
The Senior Camp Counselor’s top priority is the supervision, safety, and happiness of the campers. They are to have an enthusiastic and positive attitude as they are a role model and mentor to Junior Counselors, CIT’s, and Campers. Senior Counselors are ultimately responsible for all aspects of their group, including the completion of all programmed activities and initiation of filler activities during down time. They are responsible for training and the delegation of responsibilities to the JC and CIT’s assigned to their group. Senior Counselors are responsible for the initial discipline of campers including warnings, redirection of behavior and reflection time and the performance of “Band-Aid” first aid.

DESCRIPTION OF DUTIES/RESPONSIBILITIES:
Candidates will be responsible for supervising, producing, leading and implementing age appropriate indoor and outdoor activities including, songs, spirited chants, science, drama, sports, games, cooking, arts & crafts, special events, swimming, water activities, field trips, etc. for children ages 6-14 years. This position requires setting up and taking down program/activity equipment & any other program/activity related materials. This position requires active participation in all aspects of the program including standing for prolonged periods, walking long distances, frequent bending and crouching, lifting equipment up to 45 pounds, and withstanding daily exposure to the sun, heat, and cold weather.

POSITION REQUIREMENTS:
✓ Must attend required staff orientation and training day held (see dates below).
✓ Must follow and adhere to instruction on COVID-19 safety practices and procedures.
✓ Swim & supervise children in a pool when needed and on water park field trips.
✓ Certified or willing to get certification in CPR and First Aid (Certification must be submitted by June 4, 2021)

REQUIRED AVAILABILITY:
- June 14 - August 13, 2021 and June 3rd, Mandatory Staff Orientation/Training via Zoom

To Apply:
Send resume to: Cynthia Dib c/o
Encino Community Center
4935 Balboa Blvd.
Encino, CA 91316
cynthia.dib@lacity.org / (818) 995-1690

Last Day to Apply: May 26, 2021