

CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS  
**STUDIO CITY RECREATION CENTER**

12621 RYE ST., STUDIO CITY, CA 91604

Phone: (818) 769-4415 • Fax: (818) 769-4724 • E-mail: rapstudiocityrc@lacity.org

**RECREATION ASSISTANT**  
**Summer Camp Counselor**

NUMBER OF POSITIONS AVAILABLE: 5

**Hours Available**

- Monday – Friday; 7:00 a.m. – 7:00 p.m.
- Varies; 0-25 hours per week

**Description of Duties**

- Ability to teach, lead and assist children's Sports Camp (Soccer, Basketball, Flag Football, Baseball or Volleyball)
- Ability to supervise children
- Ability and desire to work with children outdoors and indoors.
- Ability to assist with ideas for camp programs.
- Ability to teach, lead and assist children in different activities such as arts and crafts, sports, cooking, etc.
- Ability to work with children with disabilities.
- Be open to all camp activities.
- Be in charge of special events for camp.
- Be able to communicate with Parents and staff
- Leading camp songs during group time.

**Qualifications**

- Must be available to work early morning and late afternoon shifts.
- At least six months of prior experience in supervising children desired.
- Must be available to attend all training sessions and mandatory staff meetings.
- Must have the ability to develop and implement activities for kids of all ages.
- Must possess an invested passion and enthusiasm for the day camp experience
- Must have reliable transportation.
- Computer skills preferred.
- Must be available to work full or half days.
- Essential assets for the ideal Recreation Assistant/Camp Counselor is to have enthusiasm for the job, possess good sense of humor, have good character, have good sportsmanship, be responsible, be a good role model, be a team player and have good communication skills.
- Have professional appearance and are well groomed.
- By accepting the position, the applicant acknowledges that his/her image will be included in promotional materials not limited to photographic, audio and visual media.

**To Apply**

E-mail resume to: Julie.Monroy@lacity.org

Or drop off at: Studio City Recreation Center  
12621 Rye Street, Studio City, CA 91604  
Attn: Julie Monroy, Recreation Coordinator

Last day to apply: July 7, 2021