Available Hours: Up to 15 hours a week
Week nights and Saturdays for work and travel

Description of Duties:
- Assist full-time recreation staff by monitoring patrons participating in recreational and sports related activities and programs at the recreation center
- Lead recreational and sports activities or participates in other work involving the application of specialized knowledge and skills
- Conducts the effective delivery of recreation program on a part-time or half time basis, at times without immediate supervision
- Assists full-time recreation staff in the delivery of services or programs and special events
- Supports the Director –in-Charge in the daily operations of the recreation center activities, organizes games and sports such as football, basketball soccer, volleyball; teaches and instructs regarding the rules for more common games
- Assists with organizing, scheduling and conducting leagues and clinics in a variety of athletic activities; referees and umpires league games such as basketball, soccer, baseball/softball and football
- Interprets game rules
- Interacts with the public
- Maintains discipline/code of conduct in indoor and outdoor game areas
- Completes report
- Renders first-aid in cases of minor injury, if trained; and related work assigned by the full-time staff of the recreation facility
- Must be able to lift 10-25lbs and set up and take down sports equipment

Preferred Requirements:
- 3 to 5 years’ experience in sports programming
- Ability to referee and umpire, experience with creating game schedules, running drafts and computer literate
- Must be 18 years or older, bi-lingual is preferred
- Van trained with a valid California driver’s license

Qualifications:
- Applicants must express the desire to work in a public recreation environment
- Possess the ability to: multi-task interacts with public, handle computer registration, perform duties with minimum instruction, and work with minimum general supervision
- Phone and computer skills (Windows & Excel) preferred
- Able to work week nights and weekends as needed

To Apply:
Send resume to: De Anna Tunstalle
alginsutton.RecreationCenter@lacity.org
SUBJECT: RA SPORTS PROGRAM

Last Day to Apply: August 18, 2021