City of Los Angeles Department of Recreation and Parks
State St Recreation Center
213-847-2790
Statestreet.reccenter@lacity.org

RECREATION ASSISTANT
SPORTS CLINICS and LEAGUES

Available Hours: Year-Round hours will vary
4:00-7:30 p.m. Monday –Friday for Clinics
Monday – Friday 5:30 p.m-9:30 p.m. for Sport Leagues Saturdays 8:00 a.m.-3:00 p.m.
Up to 10 hours a week to start

Job Description:
Seeking a candidate proficient in teaching sport clinics, coaching, and score-keeping in Sport Leagues. Sport skill ability in one or more of the following sports preferred: Basketball, Soccer, Flag Football, T-Ball Baseball and Volleyball.

Qualifications:
- Experience in sport leagues and Sport skill ability in one or more of the following sports: Basketball, Soccer, Flag Football, T-Ball, Volleyball
- Knowledge of rules, strategy, field/court dimensions and coaching
- Scorekeeping and/or Game Officiating Abilities
- Follow city policy and procedure in maintaining accurate registration and payment records of all participants.

Duties:
- Teach sport clinics to children 3-15 years old
- Prepare sequential, age-appropriate lessons plans for clinics and implement lesson plans in clinics
- Assist in Preparing evaluations and drafts for age divisions, sport league evaluations, scheduling of games and practices, score keep and or Officiate as needed and delegated
- On-going evaluation of game officials during games : mechanics, knowledge, control of game-
- Preparation of Fields / Courts for games.
- Assist in uniform distribution
- Custodial care of equipment and supplies associated with sports program
- Interact professionally with parents and participants
- Assistance in organization, implementation and supervision of the Youth Sports Program, as directed by the Coordinator and the Director
- Any Responsibilities assigned by the Park Director or the Recreation Coordinator

To Apply:
Send resumes to:

jacqueline.chilin@lacity.org
716 N. State St
Los Angeles, CA 90033

Last Day to Apply:
August 18, 2021