City of Los Angeles Department of Recreation and Parks
Ramon Garcia Recreation Center
323-265-4755
GARCIA.RECREATIONCENTER@LACITY.ORG

RECREATION ASSISTANT
SPORTS CLINICS and LEAGUES

Available Hours:
4:00p-7:30pm Monday – Friday for Clinics
5:30p-9:30pm Monday – Friday for Sport Leagues
8:00a-3:00pm Saturday
Up to 10 hours a week to start

Job Description:
Seeking a candidate proficient in teaching sport clinics, coaching, and score-keeping in Sport Leagues. Must have sport skill ability in one or more of the following sports: Basketball, Soccer, Flag Football, T-Ball and Volleyball.

Qualifications:
- Experience in sport leagues and sport skill ability in one or more of the following sports: Basketball, Soccer, Flag Football, T-Ball, Volleyball.
- Have working knowledge of rules, strategy, field/court dimensions and coaching
- Scorekeeping and/or Game Officiating Abilities
- Be able to follow city policy and procedure in maintaining accurate registration and payment records of all participants.

Duties:
- Teach sport clinics to children 3-15 years old
- Prepare sequential, age-appropriate lessons plans for clinics and implement lesson plans in clinics
- Assist in preparing evaluations and drafts for age divisions, sport league evaluations, scheduling of games and practices, score keep and or Officiate as needed and delegated
- On-going evaluation of game officials during games: mechanics, knowledge, control of game
- Preparation of Fields / Courts for games.
- Assist in uniform distribution
- Custodial care of equipment and supplies associated with sports program
- Interact professionally with parents and participants
- Assistance in organization, implementation and supervision of the Youth Sports Program, as directed by the Coordinator and the Director

To Apply:
Send resumes to:
christian.oliva@lacity.org
stephen.sayward@lacity.org
1016 S. Fresno St.
Los Angeles, CA 90023

Last Day to Apply: August 25, 2021