CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS

LANARK RECREATION CENTER
21816 Lanark St.
Canoga Park, CA 91304
(818) 883-1503

Recreation Assistant

Available Hours:
Up to 20 hours, Days and Times may vary.

Description of Duties:
Able to assist in general office procedures such as activity registration, and record keeping. Able to assist in organizing sports and classes focused on our teen population and carrying out previously planned programs. Able to adapt to changes as facility programs evolve.

Qualifications:
Strength in performing arts and experience in youth programing desirable but not necessary. Able to assist in upkeep of rosters, schedules and assignments. Must be able to interact with children and adults in a positive, professional manner; able to communicate with parents and staff.

To Apply:
Send resume to or apply with:
Jeremy Aldridge
21816 Lanark St. Canoga Park, CA 91304
Phone: (818)-883-1503
Email: Jeremy.Aldridge@lacity.org

Last Day to Apply:
September 8, 2021