RECREATION ASSISTANT

Sport Clinics & Leagues

(4 positions)

Available Hours: Year-round hours will vary
Up to 10 hours a week to start
Monday-Friday, 3:30pm-9:00pm
Saturdays, 8:00am-5:00pm

Job Description:
Seeking a motivated candidate proficient in teaching sport clinics, coaching, and score keeping in Sport leagues. Must have knowledge and sport skill ability in the following sports: Basketball, Volleyball, Softball, Baseball, and Soccer.

Qualifications:
- Experience in sport leagues and sport skill ability in the following sports: basketball, Baseball, Soccer, and Volleyball
- Knowledge of rules, strategy, field/court dimensions and coaching
- Scorekeeping and or game officiating abilities, prior experience preferred
- Ability to work effectively and positively with people
- Ability to work in a fast-paced environment and efficiently multi-task
- Ability to be punctual, dependable, and participate effectively with other staff
- Ability to lift equipment, set-up tables and chairs 10-25 lbs.
- Ability to follow and administer COVID-19 protocols
- Employ methods that instill safety of each participant and be able to apply Recreation & Parks policy and procedures daily

Duties:
- Planning, implementing, leading and supervising sport activities while working directly with the Recreation Coordinator and Director
- Exercise good judgment, courtesy, and tact with parents, the public, staff, and other agencies
- Communicate clearly, and concisely, orally and in writing
- Assist in preparing evaluations and drafts for age divisions, sport leagues evaluations, scheduling of games and practices, score keep and or officiate as needed
- Preparation of fields/ courts of games
- Custodial care of equipment and supplies associated with sports program

To Apply Send Resume To: Luz Perez, Facility Director
Email: luz.perez@lacity.org

Last Day to Apply: September 15, 2021