

City of Los Angeles Department of Recreation and Parks
Gilbert Lindsay Recreation Center
Office: 323-846-7584 / gilbertlindsay.recreationcenter@lacity.org

**RECREATION ASSISTANT
SPORTS CLINICS and LEAGUES**

Available Hours: Year- Round hours will vary
4:00 p.m. - 7:30 p.m. Monday - Friday (Clinics)
Monday - Friday 5:30 p.m. -9:30 p.m. (Sport Leagues)
Saturdays 8:00 a.m.-5:00 p.m. (Clinics/Leagues)
Up to 10 hours a week to start / depending on registration

Job Description:

Seeking a candidate proficient in teaching sport clinics, coaching, and scorekeeping in sport leagues. Sport skill ability in one or more of the following sports preferred: Baseball, Basketball, Flag Football, Soccer, Softball and Volleyball.

Qualifications:

- Experience in sport leagues and sport skill ability in one or more of the following sports: Baseball, Basketball, Flag Football, Soccer, Softball and Volleyball
- Working knowledge of rules, strategy, field/court dimensions and coaching
- Scorekeeping and/or Game Officiating Abilities (certification in High School sports officiating preferred)
- Ability to follow city policy and procedure in maintaining accurate registration and payment records of all participants.

Duties:

- Teach sport clinics/classes to children 5-15 yrs. old
- Prepare sequential, age-appropriate lessons plans for clinics and implement lesson plans in clinics
- Assist in Preparing evaluations and drafts for age divisions, sport league evaluations, scheduling of games and practices, scorekeeper and or officiate as needed and delegated
- On-going evaluation of game officials during games: mechanics, knowledge, control of game
- Preparation of Fields / Courts for games.
- Assist in uniform distribution
- Custodial care of equipment and supplies associated with sports program
- Interact professionally with parents and participants
- Assistance in organization, implementation and supervision of the Youth Sports Program, as directed by the Coordinator and the Director
- Other responsibilities assigned as needed by the Senior Director, Facility Director and / or the Recreation Coordinator

To Apply:

Send resumes to:

Warren Young
Warren.young@lacity.org

Last Day to Apply:

May 10, 2022

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