

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
STUDIO CITY RECREATION CENTER
12621 RYE ST. STUDIO CITY, CA 91604
Phone: (818) 769-4415 Fax: (818) 769-4724
Email: rapstudiocityrc@lacity.org

Recreation Assistant
NUMBER OF POSITIONS AVAILABLE

6

Hours Available:

- Mon-Fri
- 7:00 a.m. – 7:00 p.m.

Weekly Available Hours

- Varies
- Up to 25 hours per week

Description of Duties:

- Ability to teach, lead and assist children's Sports Camp. (Sports: Soccer, Basketball, Flag Football, Baseball or Volleyball)
- Ability to supervise children
- Ability and desire to work with children outdoors and indoors.
- Ability to assist with ideas for camp programs.
- Ability to teach, lead and assist children in different activities such as arts n' crafts, sports, cooking, etc...
- Ability to work with children with disabilities.
- Be open to all camp activities.
- Be in charge of special events for camp.
- Be able to communicate with Parents and staff
- Leading camp songs during group time.

Qualifications:

- Applicants available to work early morning and late afternoon shifts preferred.
- Applicants preferred to have at least six months of prior experience in supervising children.
- Availability to attend all training sessions and mandatory staff meetings.
- Availability to develop and implement activities for kids of all ages preferred.
- Possess an invested passion and enthusiasm for the day camp experience
- Have reliable transportation.
- Computer skills are preferred.
- Availability to work full or half days.
- Essential assets for the ideal Recreation Assistant/Camp Counselor is to have enthusiasm for the job, possess good sense of humor, have good character, have good sportsmanship, be responsible, be a good role model, be a team player and have good communication skills.
- Have professional appearance and are well groomed.
- By accepting the position, the applicant acknowledges that his/her image will be included in promotional materials not limited to photographic, audio and visual media.
- Follow ALL COVID protocols, including, but are not limited to getting weekly COVID testing and wearing a face covering/mask and gloves at all times during work shifts.
- Other assigned duties as assigned by Recreation Coordinator and/or Director (ex: preparation of crafts, office work, errands, etc.)

To Apply:

- Send resume to:

Julie Monroy
Recreation Coordinator
Studio City Recreation Center
12621 Rye Street
Studio City, CA 91604
Ph. (818) 769-4415
Email – Julie.monroy@lacity.org

LAST DAY TO APPLY: March 11, 2022