

Seoul International Park

Recreation Assistant

Available Positions: 3 Recreation Assistants

Available Hours: 0-20 hours per week; available to work Monday-Saturday. Between 9am-8pm.

Job Description: Seeking motivated candidates who will work as a Recreation Assistant mainly Camp, Sports, and Classes. Has excellent customer service skills. Ability to do the duties that the Coordinator or Director has asked with proper training.

Responsibilities:

1. Greet parents and youth during check in and/or check out.
2. Including, but are not limited to, organizing individual and group activities, while being creative and energetic.
3. Supervising a group of 10-12 children, teach a class, and run a sport skills training.
4. Leading children in creative activities, including indoor and outdoor games, sports, special events, arts and crafts, and hikes.
5. Setup, breakdown, and cleaning/sanitizing of outdoor camp needs for ex: canopies, tables, water coolers, and all games and activities.
6. Must be able to function without a cell phone for extended periods of time.
7. Support the Recreation Coordinator and/or Director in establishing rules and emergency procedures with youth.
8. Must agree to follow ALL COVID protocols.
9. Must wear a face covering/mask and gloves at all times during work shift.
10. Other duties as assigned by the Recreation Coordinator and/or Director such as preparation of crafts and office work.

Qualifications:

1. Must have experience working with a group of 10-12 children, ages 5-12 years old, in a camp environment, coaching a team, teaching a class, and clinic.
2. Must be able to actively lead children and work independently, as well as collaboratively, as needed.
3. Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor.
4. Ability to participate in all active activities including walking and standing for long periods of time, squatting, kneeling, and lifting/carrying at least 20 lbs.
5. Ability to have exposure to the sun.
6. Must be able to follow directions, be on time, and reliable.
7. Must be fully vaccinated.

To Apply: Send resume to: Tri Hang
Email: tri.hang@lacity.org
Subject: Recreation Assistant

Last Date to Apply: April 15, 2022