

City of Los Angeles Department of Recreation and Parks  
**ROBERTSON RECREATION CENTER**  
1641 Preuss Rd, Los Angeles, CA 90035  
(310) 278-5383

## **RECREATION ASSISTANT: SUMMER CAMP COUNSELOR (Seasonal)**

Positions: 6

**Available Hours:** Monday through Friday, June 13<sup>th</sup> – August 12<sup>th</sup>, 7:00 a.m. to 6:00 p.m. Hours may vary depending on the needs of the program.

**Job Description:** Camp Counselors will create activities and lead school aged children in sports, general camp games, songs, science, special theme activities and crafts. Most activities will be conducted outdoors.

### **Duties Performed:**

- Create and implement themed activities throughout camp
- Set-up, break-down, & sanitize areas and equipment. May include lifting and setting up canopies, tables, water coolers, camp games and activities for campers
- Participates in all camp activities
- Aids in the execution of special events, scavenger hunts and activities
- Adheres to City and departmental policies and procedures; performs related duties as required
- Follow all Covid-19 safety protocols
- Show up **on time** and **prepared**

### **Qualifications:**

- Exercise good judgment, courtesy, and tact with children, staff and public
- Supervise children in a variety of programs and special events
- Conduct recreational activities
- Communicate clearly and concisely, orally and in writing
- Establish and maintain effective working relationships with parents, the public, staff and other agencies
- Utilize quality customer service skills and techniques
- Ability to participate in camp activities, and exposure to sun

### **Experience and Education:**

- Experience working with children in a group child care setting preferred

### **To Apply:**

Email resume to: [Jovan.Herron@lacity.org](mailto:Jovan.Herron@lacity.org)

Must include: **APPLY ROBERTSON CAMP COUNSELOR** in subject line

### **Last Day to Apply:**

**April 29, 2022**