

City of Los Angeles Department of Recreation and Parks  
BALBOA SPORTS CENTER  
17015 Burbank Blvd. Encino, CA 91316  
818-756-9642  
Balboa.SportsCenter@lacity.org

## RECREATION ASSISTANT: CHEERLEADING

### Available Hours:

Year- Round hours will vary. Preferred availability 3-7 pm during the After- School hours and/or Saturdays, 5-15 hours a week to start.

### Job Description:

Seeking patient, organized, and experienced candidate who can develop, implement a program with, and coach a group of children in Cheer Stunts and Routines in the Recreation setting.

Positions Available: One

### Qualifications :

- High-level participation and training and/or competition experience in Cheer preferred.
- Experience in teaching small group classes of various ages.
- Able to follow city policy and procedure in maintaining accurate attendance and payment records of all participants.

### Duties:

- Prepare organized cheer routines appropriate for age groups, using appropriate music.
- Prepare participants for participation in local parades and Rec and Parks events.
- Teach all assigned classes and be available the complete 9-week session.
- Evaluate participants' skill level on a quarterly basis for proper class placement.
- Maintain class attendance and payment records.
- Interact professionally with parents and participants.
- Set up and tear down activity and class materials, and store equipment properly.
- Prepare students for Special Event Performances and Recitals.
- Any Responsibilities assigned by the Park Director or the Recreation Coordinator.

### To Apply:

Send resumes to [Balboa.SportsCenter@lacity.org](mailto:Balboa.SportsCenter@lacity.org)

[Kathrynn.Penny@lacity.org](mailto:Kathrynn.Penny@lacity.org)

[Kristen.Demmerle@lacity.org](mailto:Kristen.Demmerle@lacity.org)

Or

Balboa Sports Center 17015 Burbank Blvd. Encino, CA 91316

Last Day to Apply: Open until filled