

Peck Park Community Center

560 N. Western Avenue

San Pedro, CA 90731

(310) 548-7580

Recreation Assistant - Day Camp Counselor

Summer 2022

Available Hours: 0-30 hours per week
June 13 thru August 12
Shifts are the following: Monday-Friday 7:30 am-12:30 pm or 12:30-6:30 pm
Hours are not guaranteed and based on weekly enrollment
Prefer candidates with availability all 9 weeks of camp

Job Description: Seeking motivated candidates who will work as a Camp Counselor mainly outdoors.

Responsibilities:

1. Greeting parents and youth during check in and/or check out.
2. Group leader - facilitating and supervising recreational activities in a day camp setting.
3. Organizing individual and group activities, while being creative and energetic.
4. Supervising a group of 10-12 children.
5. Leading children in creative activities, including indoor and outdoor games, sports, special events, arts and crafts, and hikes.
6. Setup, breakdown, and cleaning/sanitizing of outdoor camp needs, ex: canopies, tables, water coolers, and all games and activities.
7. Will assist with the serving of lunch and preparation/serving of snacks.
8. Attending to any individual needs of the youth, ex: restroom use, injuries.
9. Must be able to function without a cell phone for extended periods of time.
10. Supporting the Recreation Coordinator and/or Director in establishing rules and emergency procedures with youth.
11. Must agree to follow ALL COVID protocols.
12. Must wear a face covering/mask and gloves at all times during work shift.
13. Other assigned duties as assigned by Recreation Coordinator and/or Director, ex: preparation of crafts, office work or errands.

Qualifications:

1. Experience working with a group of 10-12 children, ages 5-12 years old, in a camp environment.
2. Ability to actively lead children and work independently, as well as collaboratively, as needed.
3. Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor.
4. Must be physically able to participate in all camp activities including actions such as walking and standing for long periods of time, squatting, kneeling, lifting/carrying at least 20 lbs.
5. Ability to have exposure to the sun.
6. Must be able to follow directions, be on time, and reliable.

To Apply:

Send resume to: Briseli Borquez at peckpark.recreationcenter@lacity.org

Last Day to Apply:

May 10, 2022