

CITY OF LOS ANGELES • DEPARTMENT OF RECREATION AND PARKS

**PALISADES RECREATION CENTER**

851 Alma Real Drive Pacific Palisades CA 90272

**RECREATION ASSISTANT**

Day Camp, Classes and Special Events

Number of Positions Available: 5

Candidates must be responsible, reliable and hard working. Candidates are expected to have excellent communication skills while maintaining professionalism at all times. Candidates must be organized and able to multitask. Must have the ability to develop games, sports, crafts and work in a cooperative setting.

**Available Hours**

7:30 a.m. – 8:30 p.m.; 6-20 hours per week

**Job Description / Duties**

- To work as a Day Camp Counselor; must be able to execute an appropriate age-related curriculum and/or daily lesson plan for ages 6-14.
- Instructing sports, cultural, and youth classes.
- Supervision of a group of children 1:10 ratio
- Organizing activities and supplies needed on a daily basis
- Leading and participating in sports and physical activity
- Interact with children and adults in positive manner and communicate with parents and staff

**Qualifications**

- Previous experience with day camp and child education desired
- Must have knowledge of sports and group games

**To Apply**

Send resume to: [Jasmine.Dowl@lacity.org](mailto:Jasmine.Dowl@lacity.org)

Last Day to Apply: July 15, 2022