

City of Los Angeles • Department of Recreation and Parks

Wabash Recreation Center

2765 Wabash Avenue

Los Angeles, CA 90033

Phone: 323.262.6534

Email: al.ramos.lacity.org

**RECREATION ASSISTANT
(Officiating Sports)**

AVAILABLE HOURS: Hours vary. Must be available to work 1-10 hours per week, Monday- Saturday, 8:00 a.m.-9:30 p.m. (as needed), and all game and tournament days.

DESCRIPTION OF DUTIES: A Recreation Assistant is responsible for planning, implementing, leading and supervising sports activities and working directly with the Recreation Coordinator and Recreation Director. Attend all planned program trainings and meetings; communicating effectively with players, patrons, volunteers and staff; the ability to effectively communicate orally and in writing; provide a safe and positive experience; successfully supervising players, coaches and patrons at all times. Recreation Assistant must demonstrate effective leadership and officiating rules in basketball, softball, baseball, volleyball, football; enable youth in developing positive skills; providing a safe, inclusive environment and experience.

QUALIFICATIONS: Recreation Assistant must provide a current resume with references, and pertinent proof of certifications. Recreation Assistant must be certified to officiate high school sports and be knowledgeable of updated rules in the following sports: basketball, softball, baseball, volleyball, football. Recreation Assistant must be able to work scheduled game and tournament days, and attend all mandatory trainings (specific dates and times TBA). Recreation Assistant must have prior experience with officiating; knowledge of all current rules; ability to work effectively and positively with people; ability to work in a fast-paced environment and efficiently multi-task; ability to be punctual, dependable, and participate effectively with other staff. Summer Day camp experience a plus or experience working with school-aged children. Experience working with children with disabilities.

TO APPLY PLEASE EMAIL RESUME TO:

Al Ramos, Recreation Facility Director

al.ramos@lacity.org

Office: 323-262-6534

LAST DAY TO APPLY: October 7, 2022