

City of Los Angeles • Department of Recreation and Parks
LOU COSTELLO JR. RECREATION CENTER
3141 E Olympic Blvd, Los Angeles, CA 90023
Email: costello.recreationcenter@lacity.org
Phone: 213-485-9111

RECREATION ASSISTANT

SENIOR CENTER PROGRAMS
(Bingo/Senior Activities)

DATE: 03/31/23

AVAILABLE HOURS: Hours vary. Must be available to work 1-20 hours per week, Tuesday, Wednesday, Thursday, 9:00am-2:00p.m. special events as needed.

DESCRIPTION OF DUTIES: A Recreation Assistant is responsible for planning, implementing, leading and supervising recreation activities and working directly with the Recreation Director. Attend all planned program trainings and meetings; communicating effectively with patrons, volunteers, and staff; the ability to effectively communicate orally and in writing; provide a safe and positive experience; successfully supervising youth and patrons at all times. Recreation Assistant must demonstrate effective leadership skills; enable seniors in developing positive skills; providing a safe, inclusive environment and experience.

QUALIFICATIONS: Recreation Assistant must provide a current resume with references, and pertinent proof of knowledge of the following: crafts, simple cooking, and recreation programming. Recreation Assistant must have ability to work effectively and positively with people; ability to work in a fast-paced environment and efficiently multi-task; ability to be punctual, dependable, and participate effectively with other staff.

To Apply Send Resume To: Rocío Contreras, Senior Recreation Director
Email: rocio.h.contreras@lacity.org

Deadline to Apply: April 14, 2023