

City of Los Angeles Department of Recreation and Parks
Westwood Recreation Center
1350 S. Sepulveda Blvd, Los Angeles, CA 90025
310-473-3610 office
Jason.Liss@lacity.org

RECREATION ASSISTANT: SEASONAL CAMP COUSELOR

Positions: 6

Available Hours: Must be available Monday thru Friday, 7:00am to 6:30pm. The hours may vary depending on the needs of the program. Summer and Winter Sessions

Job Description: Day Camp Counselor will create activities and lead the campers in fun games, crafts, and sports. Damp Camp Counselor will take a group of 10 to 12 children around the park as well as field trips. They will be the face to face with the parents and children alike.

Duties Performed:

- Create and implement themed activities throughout camp
- Get sign in and sign out sheets ready daily
- Set up the morning circle
- Set up the snacks
- Adheres to city and departmental policies and procedures
- Follow all health and safety protocols
- Show up on time and prepared

Qualifications:

- Exercise good judgment, courtesy, and tact with children, parents, and staff
- Supervise all camp children
- Communicate clearly and concise, orally and in writing
- Establish and maintain effective working relationships with staff, children and parents
- Utilize quality customer service skills and techniques
- Ability to participate in camp activities and have exposure to sun
- Must be able to be ok wearing a swimsuit at water parks and pools

Experience and Education:

- Experience working with children
- Experience in group child care setting
- Experience in working in a day camp

Last day to apply: February 4, 2023

To Apply: Email resume to: Jason.Liss@LACITY.org