

CITY OF LOS ANGELES | DEPARTMENT OF RECREATION AND PARKS  
**WILMINGTON RECREATION CENTER**  
325 NORTH NEPTUNE AVE, WILMINGTON, CA 90744  
P: (310) 548-7645 | E: WILMINGTON.RECREATIONCENTER@LACITY.ORG

**RECREATION ASSISTANT - GPLA**

**SALARY:** \$19.59 Per Hour

*(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)*

**HOURS AVAILABLE**

- 0-30 hours a week based on operational needs.
- Hours vary: Weekdays 4:00 pm-9:00 pm. Saturdays 9:00 AM-6:00 PM.

**Description of Duties:**

Under the supervision of the full-time staff, the Recreation assistant will assist full-time staff with GPLA sport classes and GPLA sport leagues. Our GPLA program is focused on girl programming. Duties may include teaching, coaching, scorekeeping officiating and setup and cleanup of activities, and active recruitment of female participants. The Recreation Assistant will provide customer service such as effectively communicating with patrons, answering questions, and assisting them with registration. Light office work such as filing, answering phones, taking registrations and payments may be assigned.

**Qualifications:**

- Must possess an enthusiasm for recreation and women sports.
- A working knowledge of basketball, softball, soccer and flag football.
- Ability to move, carry and set up required equipment and other supplies as needed.
- Must be able to maintain a punctual and consistent work schedule.
- Present and maintain a professional appearance and positive attitude.
- Ability to follow verbal and written instruction, self-motivate, multi-task and be able to work as a part of a team and independently with minimal supervision.
- Ability to enforce and support City policy, procedure, guidelines, rules, and training.
- Experience in organized sports preferred.

**To Apply:**      **Email Resume:** Adriana Lopez

**Adriana.Lopez@lacity.org**

**Last Day to Apply:**      **May 5, 2023**

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: [https://clkrep.lacity.org/onlinedocs/2021/21-0921\\_ord\\_187134\\_8-24-21.pdf](https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf)