

City of Los Angeles Department of Recreation and Parks
Rustic Canyon Recreation Center
601 Latimer Road,
Santa Monica, CA 90402
1- 310-454-5734

Recreation Assistant

Camp Counselors

Multiple Positions

Available Hours: Up to 20+ hours per week

Various shifts Monday-Friday, 8:00am-7:00pm.

Hours are not guaranteed and based on program enrollment.

Availability for all 9 weeks of program preferred.

Job Description: Lead various activities and craft projects for ages 6 - 12 years of age while also being a role model for our assistant counselors and Camp Leadership Trainee teenagers ages 13 - 15. You will be responsible for cleaning rooms after activities, making sure that campers are in a safe environment, and maintaining an open form of communication with your co-workers, Camp Director, and Facility Director.

Responsibilities:

- Quality customer service.
- Facilitate and assist in supervising activities throughout the day.
- Have a reliable form of transportation.
- Be prepared for all dress ups and water play days.
- Must wear a camp shirt every day unless otherwise instructed by a director.

Qualifications:

- Experience working with a group of 10 - 15 participants of ages 6 - 12 years preferred.
- Strong customer service and communication skills are preferred.
- Work independently, as well as collaboratively, as needed.
- Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisors.
- Ability to be flexible to last minute changes.
- Ability to stand for extended periods of time and participate in games with campers.
- Ability to have exposure to the sun for 3 or more hours at a time.
- Willingness to follow directions, be on time, and be reliable.

To Apply:

E-mail your resume to: rusticcanyon.rc@lacity.org

Last Day to Apply: June 2, 2023

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:
https://clkrep.lacity.org/online/docs/2021/21-0921_ord_187134_8-24-21.pdf