

HARBOR CITY RECREATION CENTER

24901 FRAMPTON AVENUE, HARBOR CITY, CA 90710

P: (310) 548-7729 | E: HARBORCITY@LACITY.ORG

RECREATION ASSISTANT – SUMMER CAMP COUNSELOR- (3)

Salary: \$19.59 Per Hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

HOURS AVAILABLE

- 0-30 hours a week based on operational needs. Must be available between 7:30 AM-6:30 PM, Monday – Friday.

Description of Duties:

- Facilitate interactions between campers and park staff.
- Anticipate and willingly participate in designated camp duties including activity materials and equipment set-up and breakdown, area clean-up, team-building exercises, and advanced preparation of incoming campers' needs.
- Perform as a role model for younger students by displaying team spirit and enthusiasm throughout the summer program.
- Complete assigned duties and assist Full time staff as needed.
- Carry out activities and teach activities as outlined in the curriculum.
- Supervise and lead a group of up to 10 children at the facility and away from the facility.
- Adhere to all policies and procedures as outlined in the staff manual.

Qualifications:

- Must possess an enthusiasm for recreation and play.
- Ability to move, carry and set up required equipment and other supplies as needed.
- Must be able to maintain a punctual and consistent work schedule.
- Present and maintain a professional appearance and positive attitude.
- Ability to follow verbal and written instruction, self-motivate, multi-task and be able to work as a part of a team and independently with minimal supervision.
- Attend all mandatory meeting
- Summer Camp Experienced preferred.

To Apply: **Email Resume:** Dolphin Tillman

Dolphin.tillman@lacity.org

Last Day to Apply: **June 9, 2023**

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf