

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS

Ritchie Valens Recreation Center

10736 Laurel Canyon Blvd.

Pacoima, CA 91331

Ph. (818) 834-5172

Recreation Assistant: **Sports Specialist, Class Leader, Camp Counselor**

Available Hours: Must be available to work Monday through Saturday, 5-20 hours per week. Must be available to work all areas of our sports leagues and be able to teach classes.

Description Duties: Knowledge of sports and games, plan activities, able to teach and interact with all ages in a positive manner. Communication with parents/guardians, display professionalism and employ methods that safeguard the health & safety of each participant. Set up/takedown of sports equipment & fields for sport programs and special events, officiate, coach teams, be a scorekeeper.

Qualifications: Must be 18 years of age and older, with at least 1 year experience with each of the following: working with children ages 5-12 years old, coaching teams, teaching classes and scorekeeping. CPR & First Aid certified (optional), possess conflict resolution strategies, and demonstrate a sincere interest in child development. Bilingual (Spanish) preferred.

To apply, please send resume to:

Christina Conyers

christina.conyers@lacity.org

Last day to apply: July 8, 2023

* Only selected applicants will be scheduled for an interview.

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:

https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf