

Algin Sutton Recreation Center

Recreation Assistant: Field Monitoring

Available Hours: Monday- Sundays. Vary with permit

Description of Duties: Under general supervision, assist full-time recreation staff by monitoring patrons participating in recreational and sports related activities and programs at the recreation center on the sports fields as well as permit groups. Monitoring games and activities, lighting of fields, safety, and City policy. **MUST BE DEPENDABLE.** Field monitors stay on the field and report to work rain or shine. Must be able to handle emergency situations and conflicts on the fields. Must be able to adhere to the instructions and job duties given. A part of the job will be reporting job orders, field maintenance issues and cleaning and prepping the field's restroom attending.

Minimum Requirements: 18 yrs. or older, reliable, dependable willing to work nights and weekends. Ability to lift 10-15 pounds.

Hours: **EXAMPLE:**
 8am-2pm Saturday
 Sundays 4pm-10pm
 Thursdays 6pm-9pm
(Some days may extend beyond hours listed) Hours will vary depending on permit group. Hours are only available as specified by the permit. No permit no hours.

Qualifications: Applicants must express the desire to work in a public recreation environment. Must possess the ability to: multi-task, interact with public, handle monies, perform duties with minimum instruction, and work with minimum general supervision. Phone and computer skills (windows & excel) required. Must be able to work weekdays nights and weekends. Driver license may be required. Must be willing to work in all weather conditions. The job requires you to be outside on the fields during your work schedule.

To Apply: Send resume to:

De Anna Tunstalle
Algin Sutton Recreation Center
8800 S. Hoover Street
Los Angeles, CA. 90044
Alginsutton.recreationcenter@lacity.org
Subject: Algin Sutton Field Monitor

Last Day to Apply: October 27, 2023

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf