

ROSS SNYDER RECREATION CENTER

1501 East 41st Street
Los Angeles, CA 90011
323-231-3964

General Recreation Assistant – Variety of Recreation Center Duties

Available Hours:

- 0-20 hours per week
- Openings are available immediately
- Various shifts; between 9am to 9pm Monday – Sunday
- Some shifts are not guaranteed and are based on enrollment
- Seeking applicants with ability to perform the duties of multiple areas in current need of additional staffing.

Job Description: Seeking (3) motivated candidates to work as Recreation Assistants performing a variety of recreational duties, IE. Center coverage / Customer Service, Youth Sports, Classes, Camps, Permit Groups (monitoring), Special Events etc.

Responsibilities:

Vary depending on the assignment but may include:

- Group leader - facilitate and supervise recreational activities. (Ages 5-15)
- Organize individual and group activities, while being creative and energetic.
- Leading children in creative activities, including indoor and outdoor games, sports, special events, arts & crafts, hikes etc.
- Assist with the serving of lunch and snacks.
- Attend to individual needs of the youth.
- Support full time staff in enforcing rules and emergency procedures.
- Completion of reports, IE. Injuries, Incident Reports etc.
- Youth Sports field / court set up, coach, officiate.
- Monitor Permit groups and provide reports as needed.
- Other duties assigned by Full Time Staff. IE. Clerical, maintenance, customer services etc.
- Must be able to function without usage of your cell phone while on duty.
- This is not an inclusive list. It's a generalization of duties and responsibilities

Qualifications:

- Must have experience working with a group of 10-12 children, ages 6-15 years old.
- Must be able to actively lead children and work independently, as well as collaboratively, as needed.
- Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor.
- Must be physically able to participate in all camp activities including walking and standing for a long period of time, squatting, kneeling, and lifting/carrying at least 20 lbs.
- Ability to have exposure to the sun.
- Must be able to follow directions, be punctual, reliable, take initiative and be enthusiastic.

To Apply: Contact Donielle.Bryant@lacity.org, or Sandra.pineda@lacity.org

Last Day to Apply: November 17th, 2023

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf