

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS
BELLEVUE RECREATION CENTER
826 LUCILE AVE
LOS ANGELES, CALIFORNIA 90026
PHONE: (323) 664-2468

RECREATION ASSISTANT
NUMBER OF POSITIONS AVAILABLE: 4

HOURS AVAILABLE
Hours Varies
Monday- Saturday 8:00AM – 9:00PM
(Depending on clinics and game schedules)

WEEKLY AVAILABLE HOURS
0-20 HOURS PER WEEK

Description of Duties: Must have knowledge and experience playing organized basketball, volleyball, soccer, softball, baseball, and flag football. Duties may include but are not limited to organizing individual or group sports activities, run evaluations and drafts to form league teams. Set up and tear down equipment and prep fields. Conduct instructional clinics and ability to coach, officiate or score keep. Travel to different sites. Communicate effectively with players, patrons, volunteers and staff. Provide a safe and positive environment.

Qualifications:

- Must be at least 18 years of age.
- Must have knowledge of the game of basketball, volleyball, soccer, softball, baseball, and flag football.
- Must be able to step in as a coach or officiate games.
- Experience working with children is required.
- Capable of taking supervisory directions from multiple program staff.
- Ability to communicate effectively with parents, players, staff and the community.
- Must be able to lift and carry up to 50 pounds of equipment, such as soccer goals, carry tables and chairs, etc.
- Bilingual in Spanish is a plus.

TO APPLY, PLEASE E-MAIL OR FAX RESUME TO:

Jimmy MacWilliams Facility Director
Bellevue Recreation Center
Phone# (323) 664-2468
E-mail: jimmy.macwilliams@lacity.org

LAST DAY TO APPLY: January 3rd, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:
https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf