

Penmar RC

1341 Lake St, Venice CA. 90291

RECREATION ASSISTANT
Summer Camp Counselor-2024
(Seasonal Only)
10 Available positions

Available Hours

0-32 hours per week; hours vary depending on program enrollment.

Various shifts Monday-Friday, hours may vary between 7:00am to 6:00pm, ideal shift of 10:00am-4:00pm

Job Description / Duties

- Camp Counselor: Outgoing, enthusiastic, and proactive Recreation Assistant.
 - Organizing individual and group activities, while being creative and energetic.
 - Supervising a group of 6-10 children, ages 5-15.
 - Leading children in creative activities, including indoor and outdoor games, sports, special events, arts and crafts, singing, cooking, water play & field trips.
- Setup, breakdown, and cleaning/sanitizing of program needs; ex: canopies, tables, water coolers, and all games and activities.
- Must ensure that all activities and programs are conducted in a safe, fun, and age appropriate learning environment, while on park grounds and on field trips.
- Other assigned duties as assigned by Camp Director, Recreation Coordinator and/or Facility Director (ex: preparation of crafts, office work, errands, etc.)
- Counselors will also be responsible for assisting parents with customer service matters in a courteous and professional manner.

Qualifications

- Must be at least 18 years old
- We are looking for outgoing creative people with a positive attitude and a strong work ethic.
- Experience working with a group of 8-10 children, ages 5-15 years old.
- Must demonstrate patience when working with the children and professionalism when interacting with guardians and other staff.
- Counselors will need to lead by example and be positive role models.
- Must be able to actively lead children and work independently, as well as collaboratively, as needed.
- Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor.
- Must be able to run and stand for long periods of time, squatting, kneeling and lifting/carrying at least 20 lbs.
- Must be able to follow directions, be on time, and be reliable.
- Must be able to provide prior work experience and references.
- Must be able to have fun and not be AFRAID OF BEING SILLY!!

To Apply

Send resume to: adan.pulido@lacity.org and Dylan.Thomas@lacity.org

Last Day to Apply: February 23, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf