

North Weddington Recreation Center

10844 Acama St., Studio City, CA 91602

northweddington.recreationcenter@lacity.org • 818-506-1467

RECREATION ASSISTANT

Available Hours

Hours vary, up to 20 hours per week; various shifts Monday-Saturday, 10:00 a.m. - 8:00 p.m.

Note: hours are not guaranteed and depend on classes, activities, and events schedule.

Job Description / Duties

- Extensive interactions with children
- Knowledge of computers and office applications
- Conduct instructional exercise and games to children
- Setup, breakdown, and clean/sanitize equipment
- Communicate effectively with students, patrons, parents, fellow staff members, and supervisors
- Attend to any individual needs of the youth ex: injuries
- Support the Recreation Coordinator and/or Director in establishing rules and emergency procedures with youth
- Some activities are outdoors and employee may be exposed to the sun and heat for a periods of time

Qualifications

- Must be at least 18 years of age
- Knowledge of the ballet, tumbling, gymnastics, hip hop, zumba and yoga
- Experience and ability to lead, problem solve, and communicate effectively
- Ability to participate in all dance related activities including walking and standing for long periods of time, squatting, kneeling, lifting/carrying up to 20 pounds of equipment
- Ability to follow directions, be on time, and be reliable
- Capable of taking supervisory directions from multiple program staff
- Bilingual in Spanish is desired

To Apply

Send resume to: Danica.carroll@lacity.org & northweddington.recreationcenter@lacity.org

Last Day to Apply: May 4th, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf