

City of Los Angeles Department of Recreation and Parks
North Hills Community Park

8756 N. Parthenia, North Hills, CA 91343
(818) 895-9863 • rap-northhillscommunitypark@lacity.org

RECREATION ASSISTANT
SUMMER SPORTS CAMP (6 positions available)

Hours Available:

Up to 20 hours per week depending on budgetary and operational needs.
Availability shifts Mon-Fri 8-1pm and/or Mon-Fri 12-7pm.

Job Description:

Seeking candidates proficient in coaching, refereeing & instruct all kinds of SOCCER drills and classes, clinics, and leagues.

Duties:

- Prepare sequential, age-appropriate lesson plans for classes and clinics for athletes' ages 5-15 years old
- Coach competitive teams and leagues utilizing positive methods and techniques
- Ability to provide technical training, support, feedback, and safety guidance as appropriate to soccer athletes.
- Implement lesson plans and coaching strategies, adjusted as necessary for players needs
- Assist with sport league evaluations and drafts.
- Assist in scheduling, planning, and facilitating of park practices and games as well as multi-park leagues or meets
- Preparation of facility for classes, practice, games, and meets including equipment setup and teardown
- Score keep, officiate, or judge as needed and delegated
- Conduct on-going evaluations of game officials during games: mechanics, knowledge, control of game
- Custodial care of equipment and supplies associated with the sports program
- Ability to interact professionally with parents and participants
- Any additional responsibilities assigned by the Park Director or the Recreation Coordinator such as contacting patrons, sending important reminders, collecting payments, office coverage, submitting documents, distributing supplies and marketing sports programs.

Qualifications:

- Experience in all Soccer techniques and strategies to teach lessons, classes and coaching.
- Working knowledge of soccer rules, strategy, field/court dimensions, and safety
- Ability to follow city policy and procedure in maintaining accurate registration and payment records of all participants
- Bilingual English-Spanish preferred, but not required.

To Apply:

Send resume to: rap-northhillscommunitypark@lacity.org
Attn: Ottho Reyes

Last Day to Apply: March 31st 2025