

City of Los Angeles Department of Recreation and Parks

Pecan Recreation Center

145 S. Pecan St., Los Angeles, CA 90033 • 213-656-2124

RECREATION ASSISTANT

SPORTS CLINICS TRAINERS AND OFFICIALS (FLAG FOOTBALL, BASEBALL, SOFTBALL AND BASKETBALL)

Available Hours:

Year-round, hours will vary based on registration and program needs. Monday– Friday: 5pm-9pm and Saturdays: 9am-5pm

Number of Openings: 10

Job Description:

Seeking candidates proficient in coaching, score-keeping, and teaching sports clinics and refereeing.

Qualifications:

- Experience in sport leagues and sport skill ability in one or more of the following sports preferred: Flag Football, Baseball, Softball and Basketball.
- Knowledge of rules, strategy, and field/court dimensions, and coaching preferred
- Scorekeeping and/or Game Officiating Abilities
- Follow city policy and procedure in maintaining accurate registration and payment records of all participants

Duties:

- Teach sport clinics to children 3-15 years old
- Prepare sequential, age-appropriate lessons plans for clinics and implement lesson plans in clinics. Assist in preparing evaluations and drafts for age divisions, sport league evaluations, scheduling of games and practices, score keep and/or officiate as needed and delegated
- On-going evaluation of game officials during games: mechanics, knowledge, and control of game.
- Preparation of gym and setup of practices
- Assist in uniform distribution
- Custodial care of equipment and supplies associated with sports program
- Interact professionally with parents and participants
- Assistance in organization, implementation and supervision of the Youth Sports Program, as directed by the Recreation Coordinator and the Park Director.
- Additional duties as they come up.

To Apply:

Send resume to: Javier Moreno

Javier.j.Moreno@lacity.org

Subject: Recreation Assist. SPORTS— (your name)

Last day to apply:

April 24th, 2025