

City of Los Angeles Department of Recreation and Parks
Ramon Garcia Recreation Center
1016 S. Fresno St. Los Angeles, CA 90023
323-265-4755

GARCIA.RECREATIONCENTER@LACITY.ORG

**RECREATION ASSISTANT
SUMMER CAMP & TEEN CAMP**

Positions Available: 10

Available Hours: 0-20 hours per week

June 11,2025 thru August 8th,2025

Various shifts Monday-Friday, 7:00 am-1:00 pm or 12:30-6:30 pm (6hrs) (times may vary)

Job Description: Seeking motivated candidates who will work as a Camp Counselor mainly outdoors.

Responsibilities:

- Greet parents and youth during check in and/or check out
- Group leader - facilitate and supervise recreational activities in a day camp setting.
- Including, but are not limited to, organizing individual and group activities, while being creative and energetic
- Supervising a group of 10-12 children
- Leading children in creative activities, including indoor and outdoor games, sports, special events, arts and crafts, and hikes,
- Setup, breakdown, and cleaning/sanitizing of outdoor camp needs; ex: canopies, tables, water coolers, and all games and activities.
- Will assist with the serving of lunch and preparation/serving of snack.
- Attend to any individual needs of the youth ex: restroom use, injuries.
- Must be able to function without a cell phone for extended periods of time.
- Support the Recreation Coordinator and/or Director in establishing rules and emergency procedures with youth.
- Must be available all 9 weeks of camp.
- Other assigned duties as assigned by Recreation Coordinator and/or Director ex: preparation of crafts, office work, errands.

Qualifications:

- Must have experience working with a group of 10-12 children, ages 5-12 years old, in a camp environment. And 13–17-year-olds for teen camp
- Ability to actively lead children and work independently, as well as collaboratively, as needed.
- Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor.
- Physically able to participate in all camp activities including walking and standing for long periods of time, squatting, kneeling, lifting/carrying at least 20 lbs.
- Ability to have exposure to the sun
- Must be able to follow directions, be on time, and reliable.

Send resumes to:

To Apply:

Christian.Oliva@lacity.org
Marisol.Hernandez@lacity.org
1016 S. Fresno St.
Los Angeles, CA 90023

Last Day to Apply:

Thursday, May 1st, 2025