

SYLMAR RECREATION CENTER

13109 Borden Ave, Sylmar, CA 91342

Phone: 818-367-5656

Email: sylmar.recreationcenter@lacity.org

Website: <https://www.laparks.org/reccenter/sylmar>

Recreation Assistant

YEAR ROUND

Available Hours: 0-39 hours per week, weekdays,
(Hours may vary according to program schedule and demand)

Position Available: 10

Description of Duties:

- You will be responsible for supervising, producing, leading and implementing age appropriate indoor and outdoor activities.
- including, songs, spirited chants, science, drama, sports, games, cooking, arts & crafts, special events, swimming, water activities, field trips, etc. for children ages 5-12 years.
- This position requires setting up and taking down program/activity equipment & any other program/activity related materials.
- This position requires active participation in all aspects of the program.
- including the ability to stand for prolonged periods, walk long distances, frequent bending and crouching, lifting equipment up to 45 pounds, and withstand daily exposure to the sun, heat, and cold weather.
- You must be certified in child/adult CPR & First Aid.
- Ability to work with children with disabilities.
- Willing to participate in water play and get in the pool.
- Ability and desire to work with children indoors and outdoors.
- Be able to teach and lead arts n' crafts.
- Be open to all cultural class activities.
- Be able to communicate with parents and staff.

Qualifications:

- Essential assets for the ideal Recreation Assistant are to have enthusiasm for the job, possess good sense of humor, have good character, have good sportsmanship, be responsible, be a good role model, be a team player and have good communication skills.
- Other duties as assigned by Recreation Coordinator and/or Director (ex: preparation of crafts, office work, errands, etc.)
- Exercise good judgment, courtesy, and tact with parents, the public, staff, and other agencies.

To Apply Send Resume To:

Yamil Verde, Senior Recreation Director

Email: Yamil.Verde@lacity.org

Last Day to Apply:

May 22nd, 2025