

City of Los Angeles • Department of Recreation and Parks  
**SYLMAR RECREATION CENTER**  
13109 Borden Ave, Sylmar, CA 91342  
Phone: 818-367-5656  
Email: [sylmar.recreationcenter@lacity.org](mailto:sylmar.recreationcenter@lacity.org)  
Website: <https://www.laparks.org/recenter/sylmar>

## **Recreation Assistant**

### **YEAR ROUND**

**Available Hours:** 0-20 hours per week, evenings and weekends, must be available Sundays.  
(Hours may vary according to program schedule and demand)

**Position Available:** 10

#### **Description of Duties:**

- Ability to take direction from full time staff and create new programming
- Have basic knowledge of sports. (Ex. Baseball, Soccer, Basketball, Softball, Volleyball)
- Be willing to coach any of the above sports
- Be willing to referee any of the above sports with proper training
- Ability to supervise children
- Ability to work with children with disabilities
- Ability and desire to work with children indoors and outdoors
- Be able to teach and lead arts n' crafts
- Be open to all cultural class activities
- Be able to communicate with parents and staff.

#### **Qualifications:**

- Essential assets for the ideal Recreation Assistant are to have enthusiasm for the job, possess good sense of humor, have good character, have good sportsmanship, be responsible, be a good role model, be a team player and have good communication skills.
- Other duties as assigned by Recreation Coordinator and/or Director (ex: preparation of crafts, office work, errands, etc.)
- Exercise good judgment, courtesy, and tact with parents, the public, staff, and other agencies.
- Have basic understanding of the rules for Baseball, Soccer, Basketball, Softball, and Volleyball.

#### **To Apply Send Resume To:**

Yamil Verde, Senior Recreation Director  
Email: [Yamil.Verde@lacity.org](mailto:Yamil.Verde@lacity.org)

**Last Day to Apply:** May 22<sup>nd</sup>, 2025