

City of Los Angeles Department of Recreation and Parks
El Sereno Recreation Center
4721 Klamath Street Los Angeles, CA. 90032
323.225.3517

RECREATION ASSISTANT
\$18.28 / per hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

Available Hours: Hours vary. Availability up to 20 hours per week, Monday-Saturday, 7:00 a.m. – 9:30 p.m. (as needed).

Duties Performed: A Recreation Assistant is responsible for planning, implementing, leading and supervising spots activities, classes, clinics, camps and work directly with the Recreation Coordinator and Senior Recreation Director. Attend all planned program trainings and meetings; communicate effectively with players, campers, patrons, volunteers and staff; effectively communicate orally and in writing; provide a safe and positive experience; successfully supervising players, campers, coaches and patrons at all times. Recreation Assistants are expected to be able to work with children and staff in a day camp environment. Recreation Assistants are expected to demonstrate effective leadership and officiating rules in basketball, softball, baseball, volleyball, football, track and field; enable youth in developing positive skills; provide a safe inclusive environment and experience.

Qualifications: A Recreation Assistant applicant must provide a current resume with references and are preferred to be knowledgeable of updated rules in the following sports: basketball, softball, baseball, volleyball, and track and field. A Recreation Assistant applicant is expected to be able to work scheduled games and tournament days, and attend all mandatory trainings (specific times and dates, TBA). The following attributes are preferred in applicants: the ability to work effectively and positively with people; the ability to work in a fast-paced environment and efficiently multi-task; punctual, dependable, and able to participate effectively with other staff.

Email resume to: ELSERENO.RECREATIONCENTER@LACITY.ORG
Attn: Gordon Dupree

Last Day to Apply: March 30, 2022