

City of Los Angeles Department of Recreation and Parks

Stonehurst Recreation Center

9901 Dronfield Street, Sun Valley, CA 91352

(818) 767-0314



RECREATION ASSISTANT

(5 spots available)

\$18.28 / per hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

Available Hours

0-20 hours per week; various shifts Monday-Friday, 8:30 a.m. – 6:00 p.m.; hours are not guaranteed and based on programs needs or enrollment.

Description of Duties

- Create plans for daily activities
- Engage with young children in activities that are age-appropriate
- Foster a positive and healthy learning environment
- Ensure the classroom is kept in a clean and safe condition at all times
- Read stories to the children as a group activity,
- Follow ALL COVID protocols, including, but are not limited to getting weekly COVID testing and wearing a face covering/mask and gloves at all times during work shifts

Qualifications

- Prior experience working in school age children
- Certification from a national organization preferred
- Strong knowledge of educational techniques and methods for teaching young children
- Enthusiastic and encouraging
- Excellent verbal and written communication skills
- Ability to implement and teach classes, lead arts and crafts activities, engage children in organized sports and games
- Able to and desires to work in a public recreation environment with children and adults
- Must be able to follow city policy and procedures in maintaining accurate documentation
- Must be fully vaccinated and provide proof of such vaccination to Human Resources or provide religious or medical exception.

To Apply

Send Resume to:

Iliana.Ortega@lacity.org

Attn: Recreation Facility Director, Iliana Ortega-Salazar

Last Day to Apply:

March 30, 2022