

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

CLASS PARKS / TEEN PROGRAMS
3900 CHEVY CHASE BOULEVARD
LOS ANGELES, CA 90039
(818) 243-2490

RECREATION ASSISTANT

POSITION AVAILABLE: 4

AVAILABLE HOURS: 0-20 HOURS PER WEEK, DEPENDING UPON
NEED AND AVAILABILITY. APPLICANTS ARE EXPECTED
TO BE AVAILABLE TO WORK AFTERNOONS AND
WEEKNIGHTS FROM 12:00 PM – 11:00 PM DURING
SUMMER SEASON (JUNE-JULY-AUGUST) AS WELL AS
FRIDAY NIGHTS AND SATURDAYS DURING THE FALL
AND SPRING SEASONS.

DESCRIPTION OF DUTIES: APPLICANT WILL ASSIST WITH PREPARATION AND
MANAGEMENT OF INDOOR AND OUTDOOR PHYSICAL
ACTIVITIES, AS WELL AS SPECIAL EVENTS FOR TEENS.

APPLICANT SHOULD BE WILLING AND ABLE
TO DRIVE CITY VEHICLES (PASSENGER VANS).
APPLICANT WILL BE VAN TRAINED BY CITY
PERSONNEL.

CANDIDATE IS EXPECTED TO BE EXTREMELY
DEPENDABLE AND BE ABLE TO WORK
INDEPENDENTLY.

APPLICANT MUST ALSO BE ABLE TO WORK AND
COMMUNICATE EFFECTIVELY WITH TEENS, CHILDREN,
STAFF AND PARENTS.

APPLICANTS WILL BE SELECTED ON THE BASIS OF
THEIR EXPERIENCE AND KNOWLEDGE OF THE ABOVE-
MENTIONED SUBJECTS AND SHOULD BE ABLE TO
CLEARLY DEMONSTRATE METHODS THEY WOULD USE
TO IMPLEMENT AN EFFECTIVE PROGRAM.

TO APPLY: SEND RESUME TO OR APPLY WITH:

Brenda I. Shaw
SENIOR RECREATION DIRECTOR
CLASS PARKS / TEEN PROGRAMS
3900 CHEVY CHASE BOULEVARD
LOS ANGELES, CA 90039
(818) 243-2490
Brenda.shaw@lacity.org

LAST DAY TO APPLY: MARCH 30, 2022