

Northridge Recreation Center

18300 Lemarsh Street, Northridge, CA 91324
rap.northridgerc@lacity.org

RECREATION ASSISTANT
DAY CAMP COUNSELOR (Summer 2022)

\$18.28 / per hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

Available Hours

0-39 hours per week; various shifts Monday-Friday, 7:00 a.m.- 6:30 p.m. June 13th thru August 12th; hours are not guaranteed and based on weekly enrollment.

Job Description / Duties

- Greet parents and youth during check in and/or check out
- Group leader - facilitate and supervise recreational activities in a day camp setting, including, but are not limited to
 - organizing individual and group activities, while being creative and energetic
 - supervising a group of 10-12 children
 - leading children in creative activities, including indoor and outdoor games, sports, special events, arts and crafts, and hikes
- Setup, breakdown, and cleaning/sanitizing of outdoor camp needs; ex: canopies, tables, water coolers, and all games and activities.
- Assisting with the serving of lunch and preparation/serving of snack.
- Attending to any individual needs of the youth ex: restroom use, injuries.
- Supporting the Recreation Coordinator and/or Director in establishing rules and emergency procedures with youth.
- Most activities are outdoors and may be exposed to the sun and heat for a prolonged periods of time.
- Follow ALL COVID protocols, including, but are not limited to getting weekly COVID testing and wearing a face covering/mask and gloves at all times during work shifts.
- Other assigned duties as assigned by Recreation Coordinator and/or Director (ex: preparation of crafts, office work, errands, etc.)

Qualifications

- Experience working with a group of 10-12 children, ages 6-12 years old, in a camp environment is preferred.
- Actively lead children and work independently, as well as collaboratively, as needed.
- Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor.
- Must be able to participate in all camp activities which may include movement such as walking and standing for long periods of time, squatting, kneeling, lifting/carrying at least 25 lbs.
- Must be able to follow directions, be on time, and reliable.
- Candidates available all 9 weeks of camp are preferred.

To Apply

Send resume to: rap.northridgerc@lacity.org

Last Day to Apply: March 30, 2022