

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
SUMMER FOOD SERVICE PROGRAM

PROGRAM AIDE
(Class Code: 1550)

Multiple positions available

The Summer Food Service Program (SFSP) is currently recruiting for the **position of Monitor (Program Aide) for spring/summer 2023**. The SFSP provides a nutritious free lunch to youth ages 1 through 18 at over 100 recreation centers throughout the city. The Program Aide position involves monitoring the program sites to ensure that program rules and regulations are being followed. The position is part-time.

Salary: **\$20.10 - \$29.38**

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

Job Description: Position as a Summer Food Service Program Monitor travels (using government vehicle) to recreation centers operating the SFSP to ensure that sites are following USDA Summer Food Service Program rules and regulations. Observes and inspects lunch site operations; records and obtains lunch information and orders; conducts training on SFSP rules to park staff. Other duties as assigned.

Office is located at:
3900 Chevy Chase Dr.
Los Angeles, CA 90039
(Near Griffith Park area)

Hours & Dates: Positions will start approximately **May 2, 2023 to August 18, 2023**.

- **Hours will be approximately 10:30am – 2:00pm, Monday-Friday**
- **However, dates and hours may vary depending on work load throughout summer.**

Qualifications: **Must have a valid California driver's license and a good driving record for the past 3 years, no exceptions. Please do not respond if the above mentioned qualification is not met.** Must be observant, assertive, have good written and verbal communication skills, detailed, and work well with people and a willingness to learn.

To Apply: **Send resume to:**
e-mail: Bertha.Calderon@lacity.org

Last day to apply: May 31, 2023

Summer Food Service Program website: <https://www.laparks.org/foodprogram>
Revised 2-1-2023

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:
https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf